

**MEETING MINUTES
BOARD OF SELECTMEN
October 18, 2016**

Present: Martin J. O'Toole, Chairman, Anthony V. Vegnani, Maura Curran, Shawn Harris, John Danehey

Patricia Vinchesi, Town Administrator

The Meeting was called to order at 7:01 p.m.

Acceptance of Agenda

Mr. Vegnani made a MOTION to accept the agenda for October 18, 2016 Second by Mr. Harris, all in favor. Unanimous vote (5-0).

WALK INS-

Mr. Scott Greenbaum, 40 Damon Road, asked the Selectmen about the total water ban and if new construction can water the new lawns. As an example 39 Otis Road is watering. He is concerned about builders putting in new lawns. Mr. O'Toole said it is being monitored by the Water department and fines are being issued. Violations are being issued. Mr. Greenbaum suggested the violations fine be increased. Violations are through the water department. Mr. Danehey suggested increasing the water violation fee.

REPORT OF THE TOWN ADMINISTRATOR

1. Water Update - Sean Anderson, Water Superintendent
 - a. The drought management crisis team met today. Water update was provided by Sean Anderson the Water Superintendent. The water department continues to supply the Town's water needs from the ground water wells. As of Wednesday morning the reservoir level was 27.2% compared to last October where the water level was at 62% full. The Special Town meeting on Wednesday night will consider an article to fund the town's \$39,000 portion of a project to continue engineering and permitting work to raise the reservoir height. Mr. Anderson thanked the public for their conservation efforts. Two water ban violations this week were issued. Rain barrels are almost sold out and we have ordered more that will be picked up this weekend. Aerators installed on kitchen and bathroom faucets will help residents reduce their water usage. These can be picked up at hardware stores. Julia Lisinski, 776 Country Way, suggests information on how to care for rain barrels are included with the rain barrel such as draining before winter, etc. Mr. Cafferty said there are instructions in the rain barrel that come with it inside. Several residents who received the September billing asked why their bill does not reflect their reduced usage due to the water restrictions. The restrictions began on July 8th and were increased on August 5th. The September billing

covered the period June, July and August, before and during the ban. December water bills for these customers will reflect the full benefit of their water use reduction. Mr. Cafferty is looking into an electronic recycling program and will update the board at a future meeting.

2. Public Facilities Update

Mr. Sullivan will not be attending tonight but will be at the next Selectmen meeting on November 1st. The library and public safety complex are 68% completed and within budget. Soft opening will be in February/March. The school is on target for soft opening on July 17, 2017.

3. Update on FY 18 Health Insurance Coverage and Impacts

Insurance Advisory meetings are being held to discuss health care being provided by Mayflower and we have been exploring other health care providers. In the next couple of Selectmen meetings we will be discussing this and will put this to a vote.

4. Other Items

- a. ID badges were made and distributed for all Town employees. Mr. Kelly and Ms. Vinchesi have implemented this for safety reasons. Everyone except emergency personnel, police and fire, are wearing the badges.
- b. We are beginning the FY18 budget preparation process.
- c. Secretary Beaton, EOEPA & EPA Administrator will be in town on October 26, 2016 with a boat tour of coastal areas and a meeting with our staff at 11 a.m. This is being coordinated by Representative Cantwell's office.
- d. On Thursday, the Secretary of Elder Affairs will be at the Council on Aging.
- e. An email was sent to the Board & Committee members who have not taken the ethics test. They have until October 28, 2016 to complete the training.
- f. Early Voting will begin 9 days before the General Election. Monday October 24-November 4th early voting will be available during town hall hours and Saturday October 29th 8 a.m. to noon.
- g. Ms. Vinchesi welcomed Ruth Thompson back and said we are really happy to have her with us again.
- h. Congressman Lynch will be speaking at Town Meeting tomorrow evening and update the Town on recent developments in Washington, D.C.
- i. Michele Seghezzi showed pictures of the Snow Plow art project that began today. Students are in the process of painting four of the Scituate DPW snow plows. Ms. Seghezzi thanked Sherwin Williams for donating the buckets and paint brushes for the project.

SCHEDULED ITEMS:

GATRA Update & Service, Joanne Laferrara, GATRA Community Outreach

Ms. Laferrara updated the Board of Selectmen on the current ridership. In FY16 to date ridership was 6931. Ridership for July was 824 and August was 872, the trend is up. There is a proposal to change the Scituate route and to expand to North Scituate. The proposal is to extend the service to North Scituate to Lincoln Park on an hourly route. This would be a community service route and deviate if people call 2 hours in advance and bring it back to the route. It is very successful in rural towns. This would be limited to four deviations per hour. Council on Aging provides rides to Shaw's on certain days of the week. With this revised proposal hours would change during the week from 6:25 a.m. to 8:00 p.m. to 8 a.m. to 5:00 p.m. and on the weekends from 9 a.m. to 6 p.m. to 9 a.m. to 4 p.m. The Selectmen would like to see the hourly ridership through the week and weekends. It will take a few months to get this up and running. There is a half hour 40 minute loop currently and this will change to an hour long loop.

Ms. Curran made a motion to amend the GATRA public route extending to North Scituate for 12 month duration. Second by Mr. Harris Unanimous Vote (5-0)

Mr. Vegnani asked Ms. Laferrara to email the daily ridership numbers by the hour to the Selectmen for review.

Fresh Feast Common Victualler License, Julia Lisinski

Ms. Lisinski is working with the Board of Health to insure she meets all the Board of Health regulations. There is quite a bit of work to do before she opens. Mr. Vegnani asked for an explanation of what she is doing. She opened in Cohasset in 2012. She would like to expand to North Scituate. Mr. Vegnani asked what she is selling. Ms. Lisinski said she will sell premade sandwiches and dinners. No breakfast or coffee will be served.

Move that the Board of Selectmen approve a Common Victualler License for The Fresh Feast, 776 Country Way located in Stillwaters Wine & Gourmet pending final Board of Health inspection and approval. Motion by Mr. Danehey second by Mr. Vegnani Unanimous Vote (5-0)

Wind Turbine, Al Bangert, Special Projects Director, Jennifer Keefe, Director of Public Health
In September, 2014 the Board of Health began tracking weather conditions with correspondence and complaints from residents regarding the wind turbine. Analysis of 20 months of data suggested that the majority of concerns were associated when the wind was coming from the southwest at less than 10 mph. Based on this information the town and Scituate Wind conducted a pilot program where the turbine was shut off between the hours of 11 pm and 6 am when the winds were from the southwest at less than 10 mph. During this pilot program correspondence

and concerns from the residents decreased by 65%. The cost of the pilot program was \$1,940. The projected cost to continue this program next year would be approximately \$2,000. We had 25 incident days and this was reduced to 9 this summer. There were some slightly different conditions and we missed a couple of days that account for the other 9 incidents. The cost associated is the lost revenue to the Town and the company for the time the turbine is shut down during these weather conditions. Low level winds cause the impact and the whooshing sound is not disturbed by other wind. The whooshing sound is real and has a real impact on people during low wind days and times. Last summer the turbine was down most of July and not running. June through October is the highest rate of complaints by residents.

Dave Dardi, 122 Gilson Road thanked Mr. Bangert and Ms. Keefe for the work and analysis that is being done to isolate the issues. Mr. Danehey said we are trying to make it work for everybody and rectify, remedy and improve the situation. Mr. Dardi said the action is indicative of the inadequacy of the DEP/EPA regulations. The best guide is the human beings that are impacted. Ellen Casper, 120 Gilson Road has been before the Selectmen about the problem. Residents have given up and stopped reporting the issues. No one got back to the residents to let them know we were studying and working on the situation. She appreciates the work the town is doing to look into this. Mr. Bangert said the accounting is not the # of complaints but the dates and times the incidents came into the office count as one incident day. Ms. Keefe said on August 17th she heard from four people on that day and that was counted as an incident. Stephen Bjorklund, 38 Ladds Way said he has never heard the windmill or been disturbed by it at all. Ms. Vinchesi said we will continue to work and refine it to improve the situation for residents. The Town will continue to see how it is going and capture the incident reports.

Move that the Board of Selectmen vote to authorize Scituate Wind LLC to program the wind turbine to cease operation during occurrences of southwest winds of less than 10 miles-per-hour during the hours of 11pm and 6am from June 1st to October 15th. Motion by Mr. Vegnani second by Ms. Curran Unanimous Vote (5-0)

10/19/16 Special Town Meeting Preparation, Patricia Vinchesi, Town Administrator
Ms. Vinchesi urged residents to attend the Special Town Meeting tomorrow evening at 7 p.m. Residents on Edward Foster Road have contacted the Town Administrators office and would like to purchase the property. The Town has a binding agreement with the current property owner. Mr. Vegnani encouraged residents to come down and attend the special town meeting.

Coastal Update, Nancy Durfee, Coastal Resource Officer, John Ramsey, Coastal Engineer, and Applied Coastal Inc. and Rebecca Haney, Coastal Geologist, Coastal Zone Management (CZM)

Ms. Durfee provided the completed Coastal report to all of the Selectmen a few weeks ago. She is here tonight to review the highlights of the plan. Ms. Durfee said the town wide priority plan will help us with short and long term planning for the Town of Scituate. It is an extremely technical guide and there are a lot of costs. Science and Engineering were used to make these decisions. It is not an emotional plan. The recommendations were prioritized based on science

and engineering. The town worked closely with John Ramsey's team. All storm damage was cataloged. Scituate is the #1 loss community in New England when it comes to our coastal issues. There is a lot of infrastructure that is impacted including roadways, gas lines, etc. The report provides us with the information we need to guide us on future decisions. The Town is already working on many fronts to protect the coastline and 75% are being paid for with grants. From 27 Lighthouse Road to 151 Turner Road we are working with the Army Corps of Engineers to apply for a feasibility grant. The good news is it is being looked at. The Army Corps are going to come out and look at the jetty's to see where it is unravelling. Hopefully this will happen next spring. They will only repair it.

The North Scituate beach nourishment project is not an alternative most people are excited about. It can work when it is engineered and not designed to leave. This is 240,000 cubic yards of material. It has to be engineered to work. The seawalls were never designed to protect as the main line of defense. The beach needs to be created out in front. John Ramsey said 99% of the time it never gets to the beach. If you want to do it as effective shore protection it needs to be on the beach. The berm needs to be wide enough and high enough to be effective. It only fails because it was not engineered appropriately. Ms. Durfee said we are very close in receiving the permit stating we are ready to receive. Ms. Curran said it is important to map out our fiscal requirements for grant matches along the way. Ms. Durfee said we would be on a list for dredge projects in the future once we are ready. Ms. Haney said as projects come up at the state level they make sure it is the right mix for projects within the state. Ms. Durfee reviewed the projects that are underway in Scituate that are in line with the management strategy assessment. The Jersey Shore beaches are publicly owned and maintained by the Federal Government. Ms. Curran said the work provided in the assessment is fantastic. There is a lot of work to do and we have to prioritize the priorities to move forward with this. Ms. Curran said this is exactly what we needed. Mr. Danehey thanked Ms. Durfee, Mr. Ramsey and Ms. Haney for the work they did on this report. Ms. Durfee updated the board on the status of USAF. The fourth cliff \$15M plan beginning on the North End of fourth cliff is now cancelled. The funding was not provided for the project and it is now in Senator Warren and Representative Cantwell's hands. Ms. Durfee asked when we can release the document to the public. Ms. Curran suggested a letter be prepared with the release of the documents to the public to explain what is included.

Projected Sewer Use, Laura Harbottle, Town Planner

Ms. Harbottle updated this list as a response to the Board of Selectmen asking what projects were in the pipeline for sewer use. Mr. Danehey asked to clarify what this report identifies. Ms. Harbottle said none of these have building permits but are in the pipeline. Mr. Vegnani said this is good to put in context with the sewer capacity. Mr. Harris asked are we continuing our phases as a board for the areas that are not on sewer now. Mr. Vegnani said we need to look at the sewer plan to see what we need to do to increase funds. Ms. Vinchesi said the sewer enterprise fund does not have a deficit. Ann Burbine, 10 Pennycress Road is a merchant in North Scituate and chairman of the Economic Development Commission. North Scituate is the only business district that does not have sewer. Ms. Burbine stated North Scituate is a priority. The Selectmen agree North Scituate is a priority location. Ms. Vinchesi said there is money there for design and engineering for the next phase. The Board of Selectmen would like to have a current review of the sewer phases before the budget process begins so it can be included in the budget.

NEW BUSINESS:

1. Board & Committee Appointment

a. Zoning Board

Mr. Danehey would like to contact Frank and Ed Tibbetts to see what their interests are in the future before this is voted by the Board of Selectmen. Table this item to the next meeting.

b. Scituate Harbor Cultural District

Move to appoint Sarah Smith and Chris Zaremba to the Scituate Harbor Cultural District for a term of three years or until a successor is named. Motion by Ms. Curran second by Mr. Vegnani Unanimous Vote (5-0)

2. One Day Wine & Malt Licenses

a. Hospitable Hostess @ SMC 11/6/16, 1:00-5:00 p.m. for baptism

Move to approve a one day wine and malt for the Hospitable Hostess for a Baptism reception at the Scituate Maritime Center on 11/6/16, 1—5pm. Motion by Mr. Vegnani second by Mr. Harris Unanimous Vote (5-0)

b. Hospitable Hostess @ GAR Hall 10/22/16, 6:00-10:00 p.m. for birthday party

Move to approve a one day wine and malt for the Hospitable Hostess for a Birthday party at GAR Hall on 10/22/16, 6:00 – 10:00pm. Motion by Mr. Vegnani second by Mr. Harris Unanimous Vote (5-0)

c. Silent Chef @ SMC 10/28/16, 4:00 – 10:00 p.m. for private event

Move to approve a one day wine and malt for the Silent Chef for a business meeting at the Scituate Maritime Center on 10/28/16, 5:30—9:30pm. Motion by Mr. Vegnani second by Mr. Harris Unanimous Vote (5-0)

d. Taylor Made Bartending @ St. Mary's Parish Center 10/28/16, 6:30-10:30 for FOSS Reception

Move to approve a one day wine and malt for Taylor Made Bartending for a Friends of Scituate Seniors reception at Saint Mary's Parish on 10/28/16, 6:30—10:30pm. Motion by Mr. Vegnani second by Ms. Curran Unanimous Vote (5-0)

3. Retiree Representative Appointment to the Insurance Advisory Committee – Paul Scott

Move to appoint Paul Scott as the retiree representative to the Insurance Advisory Committee for a term of one year or until a successor is named. Motion by Mr. Vegnani second by Mr. Danehey Unanimous Vote (5-0)

OTHER BUSINESS:

1. Correspondence

Ms. Curran read a letter thanking Sergeant Gilmartin from the Chamber of Commerce.
Ms. Curran thanked Sgt. Gilmartin for his excellent work.

2. Approval of Meeting Minutes

Move that the Board of Selectmen approve the meeting minutes for the 10/4/16 Board of Selectmen Meeting. Motion by Mr. Vegnani second by Mr. Danehey Unanimous Vote (5-0)

Mr. Vegnani encourages residents to attend Town Meeting tomorrow night and the football game Friday night. The SHS Girls soccer team is doing great.

Move that the Board of Selectmen go into Executive Session at 9:15 p.m. to consider the purchase, exchange, lease or value of real property. – Ellis Property and not return to open session. Motion by Ms. Curran second by Mr. Vegnani Roll Call Vote was taken.

Mr. O’Toole – yes

Mr. Vegnani – yes

Ms. Curran – yes

Mr. Danehey – yes

Mr. Harris – yes

Respectfully Submitted,

Lorraine Devin
Recorder

List of Documents Board of Selectmen Meeting October 18, 2016

- Agenda
- GATRA proposed Scituate Route with $\frac{3}{4}$ mile ADA corridor and addition of North Scituate
- GATRA Public Transit Update
- New Common Victualler License for the Fresh Feast 776 Country Way located within Stillwaters Wine & Gourmet, Workers Compensation, Insurance and drawing of layout
- Wind Turbine Noise Mitigation
- Special Town Meeting Motions
- Parking Lot at MBTA Greenbush Station Drew Company letter to Selectmen and MBTA contact Mike Travaline and pictures of proposed development
- Coastal Resiliency Plan - Executive Summary of Coastal Erosion, Sediment Transport, and Prioritization Management Strategy Assessment for Shoreline Protection
- Projected Additional Gallons per day of sewer use
- Board & Committee Appointment backup for Zoning Board and Scituate Harbor Cultural District
- One Day Wine & Malt License Applications
 - Hospitable Hostess @ SMC 11/6/16, 1:00-5:00 p.m. for baptism
 - Hospitable Hostess @ GAR Hall 10/22/16, 6:00-10:00 p.m. for birthday party
 - Silent Chef @ SMC 10/28/16, 4:00 – 10:00 p.m. for private event
 - Taylor Made Bartending @ St. Mary's Parish Center 10/28/16, 6:30-10:30 for FOSS Reception
- Retiree Representative Appointment to the Insurance Advisory Committee – Paul Scott
- Correspondence
 - Scituate Chamber of Commerce thank you letter regarding Sgt. Gilmartin
- Board of Selectmen Meeting Minutes for 10/4/16 for approval

Board of Selectmen Meeting Minutes for October 18, 2016

BOARD OF SELECTMEN

Martin J. O'Toole, Chairman

Anthony V. Vegnani, Vice Chairman

Maura C. Curran, Clerk

John F. Danehey

Shawn Harris